

## **Our Package Options**

Description	Managed	Rent Collection	Let Only
Advertise property online	1	<b>√</b>	1
Accompanied viewings	1	1	1
Erect board outside property	1	<b>√</b>	1
Tenancy reference checks	€	1	<b>√</b>
Landlords rent protection insurance - if required	1	<b>√</b>	1
Advise on non-resident tax status and HMRC (if relevant)	€	1	<b>√</b>
Collection of first months rent	<b>√</b>	<b>√</b>	1
Collection and registration of security deposit	1	1	1
Preparation of inventory - if required	1	<b>√</b>	1
Preparation of legal certificates - if required	1	<b>√</b>	1
Utility company notification of changes	<b>V</b>	<b>√</b>	4
Tenancy renewal and annual rent review	$\checkmark$	<b>√</b>	4
Check out inspection report - if required	<b>V</b>	<b>√</b>	4
Return of deposit and dispute - if required	$\checkmark$	<b>√</b>	4
Collection of monthly rent	1	<b>√</b>	
Management of rent arrears	<u> </u>	<u> </u>	
Hold keys throughout the tenancy term	<b>√</b>		
Quarterly property inspections	<u> </u>		
Maintenance issues reported and resolved	<b>√</b>		
Property renovations - if required	<b>√</b>	1	1